

City of Tonkawa

July 18, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Stacy Burns, Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, and Reece Simpson were present. Mayor Stacy Burns called the Meeting to order. Council Kenneth Smith gave the Invocation and Mayor Stacy Burns led the Salute to the Flag.

The minutes from the regular meeting on June 20, 2023 and the Public Hearing Minutes on June 20, 2023 were reviewed and stand approved.

The Claims for June 2023 were reviewed.

Brandt Harris made a motion to approve the city claims for June 2023 and Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Conner Meacham with RS Meacham CPAs presented the June 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for June 2023 and Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns presented the contractor's pay application from Circle B Underground, LLC in the amount of \$463,975.95 for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects for approval.

Kenneth Smith made a motion to approve the contractor's pay application from Circle B Underground, LLC in the amount of \$463,975.95 for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented any change orders from Circle B Underground, LLC for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects for approval.

There were no changes orders at this time. This item was tabled for the next the next regular meeting.

City Manager Kirk Henderson presented the Bids received on the Chikaskia River Crossing Waterline Project.

Charles Conaghan made a motion to accept the Bid Proposals from the contractors on the Chikaskia River Crossing Waterline Project.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Bryan Mitchell with Parkhill Engineering presented the recommendation from Parkhill for the best and lowest bid from Reds Energy Services in the amount of \$489,600.00 for the Chikaskia River Crossing Waterline Project and authorize the signing of the Notice of Award for the Contract for approval.

The initial low bidder, Bolding Construction LLC at \$468,010.00, was rejected due to a bid irregularity, they used the wrong table of unit prices.

Kenneth Smith made a motion to approve the recommendation from Parkhill for the best and lowest bid from Reds Energy Services in the amount of \$489,000.00 for the Chikaskia River Crossing Waterline Project and authorize the signing of the notice of award for the Contract.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the acceptance/approval of Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority for approval.

This item was tabled until the next regular council meeting.

City Manager Kirk Henderson presented:

RESOLUTION 2023-07-01 OF THE CITY OF TONKAWA BOARD OF DIRECTORS FOR THE ADOPTION OF THE CITY OF TONKAWA CAFETERIA PLAN Effective July 1, 2023 for approval.

Charles Conaghan made a motion to approve. RESOLUTION 2023-07-01 the adoption of the City of Tonkawa Cafeteria Plan Effective July 1, 2023

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the Ambulance Service Agreement between the City of Tonkawa, Oklahoma and Kay County, Oklahoma for approval.

Reece Simpson made a motion to approve the Ambulance Service Agreement between the City of Tonkawa, Oklahoma and Kay County, Oklahoma, and the Ordinance 2023-07-01 that supports this agreement.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the State of Oklahoma Department of Transportation Project Maintenance, financing, and Right-Of-Way agreement. Tonkawa: Sidewalk on Grand Avenue from 6th Street to Jenkins Street for approval.

Reece Simpson made a motion to approve the State of Oklahoma Department of Transportation Project Maintenance, financing, and Right-Of-Way agreement. Tonkawa: Sidewalk on Grand Avenue from 6th Street to Jenkins Street.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the final payment to Carrother's Construction in the amount of \$10,000.00 for approval.

Charles Conaghan made a motion to approve the final payment to Carrother's Construction in the amount of \$10,000.00.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented invoice #10002223 Dated 6/28/2023 for 6 Street Improvements in the amount of \$351,124.25. The contract was approved June 2022.

Brandt Harris made a motion to approve invoice #10002223 Dated 6/28/2023 for 6 Street Improvements in the amount of \$351,124.25.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Attorney Lee Stout – Legislature has passed a bill effective 11-1-2023 that effects how the court collects fines and costs, it basically provides a mechanism for someone who has been ordered to pay fines and costs they say do not have the ability to pay and if they meet certain criteria for hardship or disability can have it waived.

Mayor Stacy Burns – had nothing further to report.

City Manager Kirk Henderson – There was a bill passed by in April that allows the deposits on Utilities for Victims of Domestic Violence with the proper documentation from a domestic agency, to have the Utility Deposit waived. The pool is having a very good season. The attendance is great and Blue Peak had a pool party. Blue Peak had an issue yesterday and today on the interstate line, and it was repaired. The pool had a free swim on the 4th of July. The 4th of July festivities included the parade with a pigeon release, and the fireworks were great. The Park and Recreation Board has made several recommendations for our Parks, a new sidewalk in front of Ray See Park, and new pipe fencing at Blinn Park to separate the park from the parking areas. They would like to have a new design for the Blinn Park sign, and lighting for the walking trails at Ray See Park. Evelyn Cole is working with a landscape service to upgrade the landscaping at the Library. They will not charge for the services, but there will be a fee for the materials

Being no further business, Mayor Stacy Burns adjourned the meeting.

Nancy Skipper
City Clerk

Stacy Burns
Mayor