

City of Tonkawa

March 21, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Kenneth Smith, Vice Mayor Charles Conaghan, and Council members, Jack Evans, Stacy Burns, and Rick Allan were present. Mayor Kenneth Smith called the Meeting to order. Vice Mayor Charles Conaghan gave the Invocation and Mayor Kenneth Smith led the Salute to the Flag.

The **minutes from the regular meeting on February 21, 2023, were reviewed and stand approved.**

The Claims for February 2023 were reviewed.

Jack Evans made a motion to approve the city claims for February 2023

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Rick Allan, and Stacy Burns.

Meredith Wilson with RS Meacham CPAs presented the February 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for February 2023.

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Clerk Nancy Skipper presented the new Insured Cash Sweep Agreement with First National Bank of Oklahoma for Bank Account No. 924210 (OWRB Savings) to Bank Account No. 52264 (WSSD Savings) to be swept to ICS Account No. 2646 for approval.

Charles Conaghan made a motion to approve the new Insured Cash Sweep Agreement with First National Bank of Oklahoma for Bank Account No. 924210 (OWRB Savings) to Bank Account No. 52264 (WSSD Savings) to be swept to ICS Account No. 2646.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Clerk Nancy Skipper presented an Automatic Transfer Authorization with First National Bank of Oklahoma for Bank Account No. 52264 (WSSD Savings) to transfer to Bank Account No. 924210 (OWRB Savings) to cover overdraft balances for approval.

Stacy Burns made a motion to approve an Automatic Transfer Authorization with First National Bank of Oklahoma for Bank Account No. 52264 (WSSD Savings) to transfer to Bank Account No. 924210 (OWRB Savings) to cover overdraft balances.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Clerk Nancy Skipper presented a new Insured Cash Sweep Agreement with First National Bank of Oklahoma for Bank Account No. 40312 (TMA Debt Service) to Bank Account No. 52264 (WSSD Savings) to be swept to ICS Account No. 2646 for approval.

Kenneth Smith made a motion to approve a new Insured Cash Sweep Agreement with First National Bank of Oklahoma for Bank Account No. 40312 (TMA Debt Service) to Bank Account No. 52264 (WSSD Savings) to be swept to ICS Account No. 2646.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Clerk Nancy Skipper presented an Automatic Transfer Authorization with First National Bank of Oklahoma for Bank Account No. 52264 (WSSD Savings) to transfer to Bank Account No. 40312 (TMA Debt Service) to cover overdraft balances for approval.

Charles Conaghan made a motion to approve an Automatic Transfer Authorization with First National Bank of Oklahoma for Bank Account No. 52264 (WSSD Savings) to transfer to Bank Account No. 40312 (TMA Debt Service) to cover overdraft balances.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Clerk Nancy Skipper presented a new Insured Cash Sweep Agreement with First National Bank of Oklahoma for Bank Account No. 40177 General Fund Operating for approval.

Kenneth Smith made a motion to approve a new Insured Cash Sweep Agreement with First National Bank of Oklahoma for Bank Account No. 40177.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Clerk Nancy Skipper presented a new Insured Cash Sweep Agreement with First National Bank of Oklahoma Bank for Account No. 2022842 the Health Insurance Fund for approval.

Charles Conaghan made a motion to approve a new Insured Cash Sweep Agreement with First National Bank of Oklahoma Bank for Account No. 2022842 Health Insurance Fund.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Clerk Nancy Skipper reported to the Council on the transfers of Bank Account No. 995347 Lodging Tax; Bank Account No.411132 Park and Recreation Donation; Bank Account No. 59234 Tonkawa Public Pool Renovation; and Bank Account No. 990108 Sewer Lagoon Maintenance into the Capital Expenditure ICS Account No. 3709.

The Council will receive a monthly report with updates for changes to each account.

City Manager Kirk Henderson presented the Contract with Circle B Underground and Bonds and Insurance contingent on approval of bonds and Insurance by City Attorney Lee Stout.

Stacy Burns made a motion to authorize the Mayor to sign the contract with Circle B Underground and the Notice to Proceed with the approval of City Attorney Lee Stout for the bonds and Insurance.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Manager Kirk Henderson presented the Surplus of 3 Phase Westinghouse Transformer with LTC; (the spare substation transformer) with S/N 6533407 and advertise the transformer for sale.

Charles Conaghan made a motion to approve the Surplus of 3 Phase Westinghouse Transformer with LTC; S/N 6533407 and advertise for sale.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

City Manager Kirk Henderson presented the Surplus of old pump and motor from the old swimming pool and donate to Cimarron Council, Boy Scouts of America in Cleveland, Oklahoma for approval.

Stacy Burns made a motion to approve the Surplus of old pump and motor from the old swimming pool and donate to Cimarron Council, Boy Scouts of America in Cleveland, Oklahoma.

Jack Evans seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

Fire Chief Robert Fehring and Assistant Fire Chief Timothy Gilbert gave a report on the effect of our Ambulance Service with Stillwater Medical Center/Blackwell Hospital becoming a Rural Emergency Hospital Designation.

No action was taken on this item. This is an ongoing issue and we are going to see if the Administrator from Stillwater Medical Center will come to the April meeting and give council an update on the status of the Blackwell Hospital .

City Manager Kirk Henderson requested direction on the derelict condition of certain properties throughout Tonkawa and the emphasis that should be placed on them relating to Code violations and the cost associated with abatement.

The Council discussed this item and decided the Code Enforcement officer should follow through and enforce the city ordinances.

Police Chief Nick Payne presented the AXON Contract Extension & Benefits with the Tonkawa Police Department for approval.

Charles Conaghan made a motion to move forward with the AXON Contract 5-year Extension & Benefits for with the Tonkawa Police Department.

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

Mayor Kenneth Smith requested the council to set a time for Budget Meeting on April 20, 2023.

Kenneth Smith made a motion to set the time for the Budget Meeting at 10:00 A.M. on April 20, 2023. Stacy Burns seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan.

Fire Chief Robert Fehring presented the Ambulance Agreement between Kay County and the City of Tonkawa related to funding provided by the 1/3 cent county sales tax for approval.

This agenda item was tabled and will be brought back with corrections by next month.

City Attorney Lee Stout – had no further report.

Mayor Kenneth Smith – had no further report.

City Manager Kirk Henderson – March 30th the walking bridge will be delivered and concrete will be poured on March 31st. The dedication of the walking trails will be April 22nd. The new foot bridge at Blinn Park has been installed at Blinn Park. Congratulations to NOC for winning the National Sheep judging competition.

Mayor Kenneth Smith presented a Proclamation to Jack Evans and declaring that March 21st, 2023, as Jack Evans Day.

Being no further business, Mayor Kenneth Smith adjourned the meeting.

Nancy Skipper
City Clerk

Kenneth Smith
Mayor