

**MINUTES OF THE MEETING OF THE CITY COUNCIL
TONKAWA, OKLAHOMA
October 21, 2025**

Pursuant to notice as required by law, the City Council of Tonkawa met in regular session at 5:30 p.m. in the City Council Room, 115 S. 7th Street, with Mayor Stacy Burns presiding.

Present: Stacy Burns, Mayor
Brandt Harris, Councilman
Charles Conaghan, Councilman
Kenneth Smith, Councilman
Nicholas Payne, City Manager
Brenda Wooderson, City Clerk
Lee Stout, City Attorney

Absent: Reece Simpson, Councilman

1. CALL TO ORDER, INVOCATION AND FLAG SALUTE.

Mayor Stacy Burns called the meeting to order at 5:30 p.m.

****CONSENT AGENDA****

All items listed under the Consent agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time.

The City Council found items #2 and #3 non-controversial and routine in nature.

Item #3 was removed.

Motion Made By: Conaghan to approve the minutes.
Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

2. Consider and vote upon the minutes of the September 16, 2025, City Council meeting.

3. Consider and vote upon the September Payment of Claims.

4. Consider and vote upon any item removed from the Consent Agenda.

Brandt Harris requested to remove the payment of claims from the Consent Agenda stating that he had questions on several items.

Details were presented on the items in question.

Motion Made By: Conaghan to approve the claims.
Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

****REPORTS****

5. Monthly Financial Report From RS Meacham CPA's

Conner Meacham presented the financial report to the Council.

6. City Mayor's Report

None.

7. City Attorney's Report

None.

8. City Manager's Report

Included as Attachment A.

****NEW BUSINESS****

9. Receive an update from Code Enforcement about ongoing projects.

Danny Grimes reported on several items including:

- Working with a person who plans to open a dog grooming shop.
- Demolition plans on three properties.
- Removing junk vehicles.
- Properties being mowed by Public Works.
- 71 permits have been issued this year and inspections completed.
- No Parking zones on Public Street.

Discussion ensued.

10. Consider and vote upon the advertisement for the surplus of the old Ambulance R1 on Purple Wave.

Fire Chief Robert Fehring reported that the ambulance had been moved to Public Works and was ready to be sold. He asked that the Council approve advertisement on Purple Wave.

Motion Made By: Conaghan to approve.
Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

11. Consider and vote upon a Resolution setting non-utility rates, fees and charges for the City of Tonkawa Fire and Ambulance Department.

Fire Chief Robert Fehring presented the Council with a proposed rate increase for fire and ambulance fees and provided legal documentation which would allow the changes and provide much needed increased revenue.

Motion Made By: Conaghan to approve new rates and amend current ordinance and fee schedule associated.
Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris		X	
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

12. Consider and vote to approve a NO PARKING ZONE in the 100 and 200 blocks of N. Public Street and the 100, 200, and 300 blocks of S. Public Street.

Danny Grimes presented the item providing information about the traffic in the area and the reasoning behind the proposed NO PARKING.

Councilmen asked questions about mobile businesses making stops at residences and Grimes stated that the NO PARKING would not be enforced for these type situations.

Motion Made By: Harris to go through with the zone.
Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

13. Consider and vote upon establishing an ordinance prohibiting new marijuana grow facilities from opening within the city limits of City of Tonkawa.

Councilman Brandt Harris spoke on the issue and asked what could be done to prevent new grow facilities from opening in Tonkawa.

Discussion ensued about the dollar impact this would have, and it was decided that grow facilities would be allowed if they were not in residential or downtown areas.

Motion Made By: Harris to have City Attorney draft new ordinance.
Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

****RECESS TO TONKAWA MUNICIPAL AUTHORITY MEETING****

At 6:10 p.m. the Tonkawa City Council recessed to the Tonkawa Municipal Authority Meeting.

****RETURN TO REGULAR SESSION****

At 6:42 p.m. the Tonkawa City Council returned to regular session.

14. Consider and vote to conduct an Executive Session for confidential communication between City Administration, the City Council and its attorney regarding the sale, purchase, lease, acquisition or appraisal of real property including water rights by the City of Tonkawa pursuant to Title 25 O.S. §307(B)(3).

Motion Made By: Conaghan to enter executive session.
Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

At 6:43 p.m. the Tonkawa City Council entered executive session.

At 7:15 p.m. the Tonkawa City Council returned to regular session.

19. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

No action was taken.

20. ADJOURN

Motion Made By: Burns to adjourn.
Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson			
Councilman Smith	X		

Mayor Burns adjourned the Tonkawa City Council meeting at 7:15 p.m.

PASSED IN SESSION AND APPROVED THIS 18th DAY OF NOVEMBER 2025.

ATTEST:



Brenda K Wooderson

CITY CLERK

Charles A. Conaghan
VICE MAYOR