

City of Tonkawa

February 20, 2024

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, were present. Mayor Stacy Burns and Reece Simpson were absent. Vice Mayor Charles Conaghan called the Meeting to order. Kevin Dittmore gave the Invocation and Lee Stout led the Salute to the Flag.

The minutes from the regular meeting on January 16, 2024 were reviewed and stand approved.

The Claims for January 2024 were reviewed.

Kenneth Smith made a motion to approve the city claims for January 2024

Brandt Harris seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

Connor Meacham with RS Meacham CPAs presented the January 2024 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for January 2024

Brandt Harris seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, and Brandt Harris

City Manager Kirk Henderson presented contractor's pay application and/or change orders for Circle B Underground, LLC for \$185,590.08 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects for approval.

Brandt Harris made a motion to approve contractor's pay application and/or change orders for Circle B Underground, LLC for \$185,590.08 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

City Manager Kirk Henderson presented the Quote from Vision Metering LLC for 1409 AMI Meters in the amount of \$196,575.00. This is for Tonkawa's REAP Grant 2024 REAP KA24-3 \$100,000.00 and matching local funds of \$96,575.00.

Charles Conaghan made a motion for the City Staff to send out an RFP for sealed bids.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

City Manager Kirk Henderson presented the agreement between Local Government Testing Consortium and the City of Tonkawa to do Employee Drug Testing for the Oklahoma Corporation Commission Gas Pipeline compliance requirements for approval.

Kenneth Smith made a motion to approve the agreement between Local Government Testing Consortium and the City of Tonkawa to do Employee Drug Testing for the Oklahoma Corporation Commission Gas Pipeline compliance requirements.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

Ryan McDonal with Parkhill presented the one Bid of from Worth Hydrochem of Oklahoma for \$196,780.00 for the Tonkawa Water Supply Improvements: SCADA & Telemetry System

Kenneth Smith made a motion to accept the one Bid from Worth Hydrochem of Oklahoma for \$196,780.00 for the Tonkawa Water Supply Improvements: SCADA & Telemetry System

Brandt Harris seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

Ryan McDonald presented the Parkhill's Letter of Recommendation for the approval of the best and lowest bid from Worth Hydrochem of Oklahoma, Inc. in the amount of \$196,780.00. Authorize and sign of the Notice to Proceed with Notice of Award with the approval from OWRB for the Water Supply Improvements: SCADA & Telemetry, 0367.20

Brandt Harris made a motion to approve the Parkhill's Letter of Recommendation for the best and lowest bid from Worth Hydrochem of Oklahoma, Inc. in the amount of \$196,780.00 Notice to Proceed with the approval from OWRB for the Water Supply Improvements: SCADA & Telemetry, 0367.20

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

City Manager Kirk Henderson presented the contract with RAMP Procurement Platform for City of Tonkawa vendors.

Kenneth Smith made a motion to table this item until the March Council Meeting.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

City Manager Kirk Henderson asked the Council to submit the terms and conditions for the sale of the following vacant lots:

City of Tonkawa 3760-00-007-011-0-000-00; 506 N.11th, Tonkawa, OK 7465-0000; Tonk-UPS Addition Block 7, Lot 11

City of Tonkawa 3760-00-011-003-0-000-00; 411 N 9th St., Tonkawa, OK 74653-0000

Tonk-UPS Addition Block 11, Lot 3

City of Tonkawa 3000-00-034-019-0-000-00; 108 S. 10th St., Tonkawa, OK 74653-000; Tonkawa – O.T. Block 34, Lots 19-21

City of Tonkawa 3000-00-034-017-0-000-00; 106 S. 10th, Tonkawa, OK 74653-0000; Tonkawa – O.T. Block 34, Lots 17-18.

The Council discussed some options. City Attorney Lee Stout draw up a draft of a contract and include the Council's terms and conditions stated in meeting.

We will bring this item back for further discussion next month.

City Manager Kirk Henderson presented changing procedures for issuing permits for itinerant vendors.

Charles Conaghan made a motion to table this item until the March Council Meeting.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

City Manager Kirk Henderson presented the possible future uses for the old Municipal Pool.

The Park and Recreation Board will continue to discuss the possibility of an Amphitheatre and a green space for the Old Municipal Pool site and the Parks in the Tonkawa.

Police Chief Nick Payne presented the additional cost for Equipment and Licensing with AXON Enterprise, Inc. and the City of Tonkawa for two School Resource Officers in the Officer Safety Plan for approval.

Charles Conaghan made a motion to approve the additional cost for Equipment and Licensing with AXON Enterprise, Inc. and the City of Tonkawa for two School Resource Officers in the Officer Safety Plan.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, and Charles Conaghan.

The following voted Nay: Brandt Harris

City Manager Kirk Henderson presented the R.L. Shears Company, P.C. proposal for professional landscape architectural fees and services for the 2024 ODOT Transportation Alternates (Sidewalk) program (Phase 3) for the City of Tonkawa for approval.

Kenneth Smith made a motion to approve the R.L. Shears Company, P.C. proposal for professional landscape architectural fees and services for the 2024 ODOT Transportation Alternates (Sidewalk) program (Phase 3) for the City of Tonkawa.

Brandt Harris seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan and Brandt Harris.

Tommy Wayne presented a request to the Council to hold a special event in the City Limits of Tonkawa.

This item was tabled until the March Council Meeting.

City Attorney Lee Stout – The City has received a petition and summons for a suit has been filed Kay County District Court for a slip and fall incident that occurred over by the Farmer's Coop. on December 1, 2022. This has been turned over to our insurance carrier OMAG. An attorney with OMAG will be handling this case.

Vice Mayor Charles Conaghan – Reported that the Annual National Storm Spotter training will be held in the Medford Training Room at 6:30 P.M. February 21, 2024.

City Manager Kirk Henderson – reported the City of Tonkawa hosted the City Manager and Mayor's Round Table Meeting last Friday. City Manager Craig Stevenson, who is on the OMAG Board, announced that insurance rates will increase by 15 to 20% this year. Senator Langston was there to talk about the Border Deal that he was negotiating. Rooster has finished his concrete work on North Ave. He is waiting for the attachment for the skid to sweep up. Our City has finished with the Audit work and The Auditors said will have the Audit Report in the March 19th meeting

Being no further business, Vice Mayor Charles Conaghan adjourned the meeting.

Nancy Skipper
City Clerk

Charles Conaghan
Vice Mayor